Camp Arbutus Hayo-Went-Ha
Equestrian Staff
Job Description

Desired Qualifications
- Training and experience in working with children
- Training and experience in teaching and caring for horses.
- Ability to work well with others
- Ability to assist with all equestrian activities, maintain schedules, and implement the riding activities and overall program
- Prior successful experience in proving riding lessons, Western and English to a variety of age groups and riding standards.
- Current CPR and first aid certifications
- Desire to work in a camp community

Responsible to
Equestrian Director and Camp Director

General Responsibilities
To be a member of the Equestrian staff; supervise campers at the barn; work with equestrian Director and Camp director to ensure a good riding program; and help run a safe equestrian program.

Specific Responsibilities
1. Assist each camper to provide an opportunity to participate in the riding program if they desire.
2. Participate in and lead specific areas of the equestrian program.
3. Assist with scheduling campers in all lessons.
4. Post schedules for lessons in advance to allow campers preparation time.
5. Keep accident/incident reports that can be used for risk-management assessment.
6. Assist with all horse care and feeding
7. Assist with barn cleanliness and operation
8. Take care of all equipment and supplies and report any damage as found
9. Work with the summer program staff to coordinate riding program with other camp activities.
10. These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required by the Camp Director.

Essential Functions
All Equestrian Staff needs to communicate effectively to enforce safety regulations, must be able to drive for needs and supplies; lift/assist needed equipment; observe all areas of programming in the camp setting; observe and assess unsatisfactory activities or inappropriate behavior of campers and staff at the barn. (Taking into account safely, location etc.).